This agreement is between Paula Wiseman (“Editor”) and \*\*\*\*\*\* (“Author”) and concerns the following manuscript: “\*\*\*\*\*” a \*\*\*\*K-word \*\*\*\* novel.

1. AUTHOR RESPONSIBILTIES:

1. Deliver the Manuscript in .doc or .docx format.
2. Pay the Editor for services as invoiced.

2. EDITOR RESPONSIBILITIES

1. The Editor will keep the Author informed of the progress and any unforeseen circumstances.
2. The Editor will perform the following services:
	1. Developmental editing for, but not limited to, structure, character development, style plot and pacing.
	2. Copyediting for grammar, usage, spelling, punctuation.
		1. The Editor will use the most recent *Chicago Manual of Style* and *Merriam-Webster’s Collegiate Dictionary* as primary references.
	3. Stylistic editing (clarifying meaning, eliminating jargon, polishing language; line-by-line editing for smoothness and clarity while maintaining author’s voice and style)
3. The Editor will use Track Changes. The Author may then return revisions for a second edit. The Editor will perform a final line edit of the manuscript.
4. Upon receipt of the signed contract and initial payment, the Editor will begin work.
5. The Author is then free to accept or reject any or all of the changes.

3. PAYMENT

Author agrees to pay Editor in one initial installment of $\*\*\*\* and the balance of $\*\*\*\* due by \*\*\*\*\* in United States funds for the services outlined above. (Fees based on \*\*\*\*\* word count in Manuscript, as originally submitted, normalized to 250 words per page.) Editor will invoice Author through PayPal.

4. CONFIDENTIALITY

Editor agrees not to reproduce, give, or show anyone any material sent to her by the Author for editing purposes, unless consulting services from a third party are agreed to.

5. LIMITATIONS

No guarantees are made as to the salability or marketability of the edited manuscript. Nor is there a guarantee that the manuscript will be completely error-free, though *all efforts* will be made to make it so. All royalties and monies gained by the sale of the book will be the sole property of the Author.

6. APPLICABLE LAWS

Both parties agree that this agreement shall be interpreted and governed by the laws of the state of Illinois.

7. AMENDMENT

This Agreement may be amended by agreement by both parties.

8. TERMINATION

Once the project is in process either party may terminate this Agreement in the event of material change of circumstance with a notice sent in writing to the other party at the address or email address provided. At the termination, the Author will pay the Editor for work done up to the date of termination, and Editor will refund overpayment through PayPal within ten days of the termination.

This agreement is made and entered into by and between the parties hereto on this date: \*\*\*\*\*\*\*\*\*\*.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

Full Name, Author

Author email

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Paula C Wiseman, Editor

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